

ORGANIZATION LETTERHEAD

Jason Patnosh
National Director/Associate Vice President
National Association of Community Health Centers - Community HealthCorps
Attn: Community HealthCorps*VISTA
7200 Wisconsin Avenue, Suite 210
Bethesda, MD 20814

DATE

Re: Please enter Organization name here LOI for 2011-2012 Community HealthCorps* VISTA Program

Dear Jason:

Please accept this Letter of Intent from Organization name to submit a full application to participate as a Project Station in the 2011-2012 Community HealthCorps*VISTA Program.

Organization name's mission is to insert mission statement.

The indirect service that Community HealthCorps VISTA members predominantly provide as 'capacity builders' will prove invaluable to the continuing impact that we can have on patients and other community residents in order to adequately develop a new or expanded health service or program.

Organization name anticipates requesting a total of insert number Community HealthCorps*VISTA Positions.

- Insert VISTA Position Title
- Insert VISTA Position Title

The VISTA Member(s) will insert anticipated VISTA member activities/projects.

The VISTA Member(s) will be supervised by insert Supervisor's name. Also include a brief (one paragraph) bio of the anticipated supervisor.

We are pleased to provide the supervisory, administrative and financial support that is necessary to support a positive experience for the member(s) while achieving program objectives. We have reviewed the Memorandum of Understanding (MOU) template and agree to abide by its provisions should we be awarded one or more VISTA position(s). Organization name is very eager to partner or continue our partnership with NACHC

Sincerely,

Name, Title and Signature of
Board President or Executive
Director or CEO or COO

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